

**Last Updated: 1 February 2026**

## **1. Introduction**

Leaglease Consulting Services (“LECS” or “We”) is committed to safeguarding your privacy and protecting your Personal Data. This Privacy Policy outlines how we collect, use, store, and disclose Personal Data in the course of providing our legal services (our Services) and the measures we have in place to ensure the confidentiality, integrity and security of your Personal Data.

This Privacy Policy applies to information collected through our Website, subdomains, platforms, and other channels related to our Services. By accessing our Website, using our Services or contacting us directly, You confirm that You have read, understood, and agree to the collection, use, Processing, and disclosure of your Personal Data as described in this Privacy Policy.

We may update this Privacy Policy from time to time, and your continued use of the Website or our Services after we post the changes will constitute acceptance of those changes. If we make material changes that do affect how your Personal Data is used or disclosed, we will notify you via a notice on our website to ensure you are informed before such changes take effect.

## **2. Definitions**

To help You understand this Privacy Policy clearly, the following defined terms are used throughout:

**Automated Decision Making:** Means the making of a decision, about an individual, based solely on automated means without any human involvement.

**Client:** Refers to any company, organisation, or individual who engages LECS in respect of its Services.

**Cookies:** A small piece of data stored on your web browser by a website. Cookies help us recognise your browser, collect analytics, and remember your preferences (like language or login information) to enhance your experience on our Website.

**Contact Data:** Includes information such as your address (billing and operational), email address, and telephone numbers provided to us when engaging our Services or making inquiries.

**Country:** Refers to the Federal Republic of Nigeria, where LECS is registered and primarily conducts its Services.

**Data Controller:** Means an individual, private entity, public commission, agency or any other body who, alone or jointly with others, determines the purposes and means of Processing of Personal Data.

**Data Protection Laws:** Means the Nigeria Data Protection Act, 2023 (NDPA), the Nigeria Data Protection Act General Application and Implementation Directive, 2025 (the “GAID”), and any other ancillary laws regulating the use of Personal Data in the Country.

**Identity Data:** Includes personal identifiers such as your full name, gender, date of birth, identification number, and other similar information.

**IP address:** Means a unique string of numbers assigned to your device when it connects to the internet. It may indicate the geographic location of the device accessing our Website.

**NDPC:** Refers to the Nigeria Data Protection Commission, the regulatory body overseeing data protection and privacy compliance in the Country.

**Personnel:** Refers to individuals employed by LECS or contracted to provide services on LECS' behalf.

**Personal Data:** Any information relating to an identified or identifiable natural person.

**Processing, Process, or Processed:** Means any activity that involves the use of Personal Data or as the Data Protection Laws may otherwise define processing, processes or process. It includes any operation or set of operations which are performed on Personal Data or on sets of Personal Data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction. Processing also includes transferring Personal Data to third parties but does not include the mere transit of Personal Data originating outside the Country.

**Profiling or Profile:** Refers to any form of automated processing of Personal Data to evaluate certain things about an individual.

**Services:** Refers to the legal and related professional services provided by LECS.

**Technical Data:** Includes information such as your IP address, login data, browser type and version, time zone setting, device model, platform, and technology used to access our Website.

**Usage Data:** Refers to information automatically collected whenever You access or interact with our Services, which may include details such as your device identifiers, log-in information, location data, browser type, pages visited, links clicked, time spent on pages, and other technical information about your device and usage patterns.

**Website:** Our website, which can be accessed via this URL: <https://www.legaleaseadvisory.com/>

**You:** Refers to the individual or entity who interacts with LECS or uses its Services and whose Personal Data may be collected or Processed by us.

### **3. Who We are and How to Contact Us**

LECS, registered and domiciled in Lagos State, Nigeria, is the Data Controller and is responsible for your Personal Data. We have appointed a data protection officer (DPO) who is responsible for overseeing questions in relation to this Privacy Policy. If You have any questions about this Privacy Policy, including any requests to exercise your legal rights, please contact the DPO using the information set out below:

Email address: [info@legaleaseadvisory.com](mailto:info@legaleaseadvisory.com)

### **4. What Personal Data We Collect?**

We collect Personal Data from You when You interact with us, such as when You visit our Website, complete an inquiry form, request our Services, subscribe to our communications, or participate in a survey. In the course of delivering our Services, we may also collect additional information necessary for Service delivery.

The Personal Data we collect and use may include, amongst other things:

**Identity Data:** Information such as your full name, your government-issued identity number, and your date of birth. This data is to enable us to verify your identity in order to offer our Services to You;

**Contact Data:** This is data that we use to contact You, such as your residential address, email address, and telephone number;

**Usage Data:** When You access the Services, our servers automatically collect Technical Data or record information about how You access our Services, including links You have clicked on, the length of visit on certain pages, unique device identifier, log-in information, location and other device details;

**Biographical information** such as job title, employer, photograph and video or audio content;

**Marketing, communication preferences and related information** such as feedback and survey responses;

**Billing and financial information** such as billing address, bank account and payment information;

**Services information** such as details of services that we have purchased from You as a vendor;

**Records of your discussions with us** if we contact You and if You contact us; and

**Other information:** Some personally non-identifiable data may be collected when You interact with us through the Website. Such information, which is collected passively using various technologies, cannot presently be used to specifically identify You. We may store such information itself or such information may be included in databases owned and maintained by us. We may use such information and pool it with other information to track, for example, the total number of visitors to our Site, the number of visitors to each page of our Website, and the domain names of our visitors' internet service providers.

## **5. How We Collect Your Personal Data and Why We Have It**

The Personal Data we have about You is directly made available to us when You: register to attend one of our events; use any of our Services; contact our customer support team; fill our online forms; use our Website; contact us; and apply for a job with us.

## **6. Our Legal Basis for Processing your Personal Data**

The lawful basis we rely on for processing your Personal Data by using our Services include:

**Consent:** Where You agree to us collecting your Personal Data by using our Services.

**Contractual obligation:** Where processing your Personal Data is necessary for us to provide our Services to You and to fulfil our contractual commitments.

**Legal obligation:** To ensure we are fully compliant with all applicable Data Protection Laws and other legislative, regulatory and legal requirements and obligations.

**Legitimate interests:** We (or a third party) may process your Personal Data where it is necessary for our legitimate interests such as improving our Services or ensuring our IT security, provided that such interests are not overridden by your rights and freedoms.

**To protect your vital interest.**

**For public interest.**

## **7. How We May Use Your Personal Data**

We may use your Personal Data that we collect:

To provide news and information services including email briefings and newsletters;

To give access to online tools and to invite You to events that we and our partners organise;

To maintain Client records;

To conduct Client due diligence and conflict checks when on-boarding a new Client;

To provide our Services and related relevant services; to manage and administer our business relationships, including to communicate with our Clients, and to manage billing and payments and to keep records;

To use data analytics to improve our Services, user experiences and to optimise service delivery;

For other purposes for which we provide specific notice at the time of collection; and

To comply with Data Protection Laws and any other applicable laws.

We will only use Your Personal Data for the stated purposes for which we collected it, unless we reasonably consider that we need to use it for another purpose and that purpose is compatible with the original purpose.

If we need to use your Personal Data for an unrelated purpose, we will notify You and we will explain the legal basis which allows us to do so.

Please note that we may process your Personal Data without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.

### **8. Do We Share the Information We Collect with Third Parties?**

We may engage trusted third-party service providers to support the delivery of our Services, including but not limited to website hosting, server maintenance, data storage and management, email communication, analytics, and customer support. Where necessary, we may share your Personal Data and, in some cases, non-Personal Data with these service providers to enable them to perform such tasks on our behalf.

For analytics and Service improvement, we may share anonymised or aggregated Usage Data, such as IP addresses or browser types, with third-party analytics partners. This information may be used to help us understand user behaviour, optimise our digital platforms, and evaluate Service performance. These analytics partners may use such Usage Data to assess trends such as location, connection speed, device type, and usage patterns.

In addition to sharing your Personal Data or non-Personal Data with third-party service providers as stated above, we may disclose your Personal Data or non-Personal Data where we believe it is necessary or appropriate to: comply with applicable laws, regulations, or legal processes (such as court orders or subpoenas); respond to lawful requests from government or law enforcement agencies; protect OUR rights, property, or safety, our users, our Personnel, or others; or detect, investigate, and help prevent fraud or other illegal activity.

We require all third parties with whom we share your Personal Data to respect its confidentiality and to Process it in accordance with applicable Data Protection Laws. They are not permitted to use your Personal Data for their own purposes and are only authorised to Process it as instructed by the Firm and solely for specified and legitimate purposes.

### **9. Is the Information Collected through the Firm's Service or Website Secure?**

We take appropriate technical, organisational and security measures to protect your Personal Data. These measures include physical safeguards, secure electronic systems, access controls, and managerial procedures designed to prevent unauthorised access, modification, or disclosure. Our information security framework is supported by policies, standards, and processes, and we require our staff, partners, and third-party providers with access to confidential information to comply with strict confidentiality and security obligations.

### **10. How Long Do We Keep Your Information?**

We keep your information only so long as we need it to provide our Services to You and fulfill the purposes described in this Privacy Policy. This is also the case for anyone that we share your information with and who carries out Services on our behalf. When we no longer need to use your information and there is no need for us to keep it to comply with our legal or regulatory obligations, we either remove it from our systems or depersonalise it so that we can't identify You.

### **11. What are Your Legal Rights**

Under certain circumstances, you have rights under the Data Protection Laws in relation to your Personal Data. You have the right to:

**Request access** to your Personal Data (commonly known as a "Data Subject Access Request"). This enables You to receive a copy of the Personal Data we hold about You and to check that we are lawfully Processing it.

**Request correction** of the Personal Data that we hold about You. This enables You to have any incomplete or inaccurate Personal Data we hold about You corrected, though we may need to verify the accuracy of the new Personal Data You provide to us.

**Request erasure** of your Personal Data. This enables You to ask us to delete or remove Personal Data where there is no good reason for us continuing to Process it. You also have the right to ask us to delete or remove your Personal

Data where You have successfully exercised your right to object to processing (see below) or where we may have Processed your information unlawfully or where we are required to erase your Personal Data to comply with applicable laws. Note, however, that we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to You, if applicable, at the time of your request. You should be aware that it is not technologically possible to remove each and every record of the information You have provided to us from our system. The need to back up our systems to protect information from inadvertent loss means that a copy of your information may exist in a non-erasable form that will be difficult or impossible for us to locate.

**Object to Processing** of your Personal Data where: You do not want us to process your Personal Data; your data is processed for direct marketing purposes. You shall have the right to object, at any time, to such processing, to the extent that it is related to such direct marketing. You may reach out to us [info@legaleaseadvisory.com](mailto:info@legaleaseadvisory.com) to object to the Processing of your Personal Data. We may, however, continue to process your Personal Data in instances where we demonstrate that we have a compelling legitimate basis to Process your information which overrides your rights and freedoms.

**Request restriction of Processing** of your Personal Data. This enables You to ask us to suspend the Processing of your Personal Data.

**Request the transfer** of your Personal Data to You or to a third party. We will provide to You, or a third party You have chosen, your Personal Data in a structured, commonly used, machine-readable format. Note that this right only applies to automated information which You initially provided consent for us to use or where we used the information to perform a contract with You.

**Withdraw consent** at any time where we are relying on consent to Process your Personal Data. If You withdraw your consent, we may not be able to provide certain products or Services to You.

**Lodge compliant with the NDPC.** You have the right to lodge a complaint at any time with the NDPC if you believe that your data protection rights have been infringed. In the event You believe we have breached any applicable law or this Privacy Policy, we would appreciate the chance to address your concerns before you approach the NDPC, so please contact us in the first instance.

## **12. Use of Artificial intelligence**

We are committed to delivering innovative, client-focused legal services. As part of this commitment, we may responsibly leverage artificial intelligence (AI) technologies to enhance our capabilities, improve efficiency, and create value for our Clients. While AI may assist in our processes, all decisions concerning clients remain subject to human oversight and professional judgment. Our principles and practices for the responsible and ethical use of AI across LECS are to: Uphold client confidentiality and data protection at all times; comply with all applicable legal, regulatory, and professional obligations; adopt only AI tools that are reliable, secure, and fit for purpose; ensure human oversight, professional judgment, and accountability for all AI-assisted work; strive to use AI fairly, inclusively, and in ways that respect privacy, human rights, and diversity.

We regularly review our use of AI to reflect evolving laws, and ethical standards.

## **13. How Can You Exercise Your Data Privacy Rights?**

If You wish to exercise any of the rights set out above, please contact us at [info@legaleaseadvisory.com](mailto:info@legaleaseadvisory.com). However, we may charge a reasonable fee if your request is unfounded, repetitive or excessive. Alternatively, we could refuse to comply with your request in these circumstances: for performance of a public duty unless You have a compelling legitimate interest or right that may be abridged by reason of our non-compliance with your request; for compliance with a legal ruling or obligation. for performance of a task that is being carried out in the public's interest or official authority; or for the establishment of a legal defence or in the exercise of other legal claims.

We try to respond to all legitimate requests within a reasonable timeframe (usually within one month. Occasionally it could take us longer than one month if your request is particularly complex or You have made a number of requests. In this case, we will notify You and keep You updated.

## **14. What Are Your Available Remedies in the Case of a Breach?**

In the case of a breach of any of the obligations with respect to your Personal Data, a data breach procedure is established and maintained in order to manage such incidents. On becoming aware of such breach, we shall investigate to determine if an actual breach has occurred, and take the actions required to manage such breach.

#### **15. Transfer of Personal Data**

Personal Data may be stored and processed in any country where your data is stored by our third-party service providers. Information collected via our Website, through direct interactions with You, or from accessing our Services may be transferred from time to time to Personnel or to third parties located throughout the world. By submitting Your Personal Data to us, You agree to this transfer, storing and Processing.

Whenever we transfer your Personal Data out of the Country, we ensure a similar degree of protection is afforded to it by ensuring at least one of the following safeguards is implemented:

We will only transfer your Personal Data to countries that have been deemed to provide an adequate level of protection for Personal Data by NDPC; or

We will only transfer to an affiliate entity where we have an executed Binding Corporate Rules or Standard Contracting Clause applicable to all entities within the group or affiliate; or

We have obtained your consent, or this is in the interest of a legal obligation.

#### **16. Governing Law**

This Privacy Policy is governed by the Data Protection Laws. You consent to the exclusive jurisdiction of the Nigerian courts in connection with any action or dispute arising between the parties under or in connection with this Privacy Policy.

#### **17. Links to Other Website**

This Privacy Policy applies only to this Website and our software application. We may display, include or make available third-party content (including data, information and other services) or provide on this Website links to other websites not operated or controlled by LECS. We are not responsible for the content, accuracy, or opinions expressed in such websites, and such websites are not investigated, monitored, or checked for accuracy or completeness by us.

#### **18. Cookies**

We use Cookies to identify the areas of our Website that You have visited. We use Cookies to enhance the performance and functionality of our Website but are non-essential to the use of our Website. In all cases in which we use Cookies, we will not collect Personal Data or use information gathered for tracking purposes except with your permission. Most web browsers can be set to disable the use of Cookies. However, if You disable Cookies, You may not be able to access functionality on our Website correctly or at all.

For more information about the Cookies we use and how to change your cookie preferences, please see our Cookie Policy.